

Meeting Minutes

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 12/10/2003
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Evelyn Woodard
Date: 12/10/2003
Time: 10:00AM TO 1:00PM
Location: Crossroads, Conference Room 3

Attendees

Name

IPRS Core Team

Gary Imes	Joyce Sims
Betty Cogswell	Bobby Minish
Rick DeBell	Sharlene Bryant
Thelma Hayter	Cathy Bennett
Jeffrey Poole	Evelyn Woodard
Shawn Holland	Kellie Fessler

Area Programs

Centerpoint	Johnston	Rockingham
Crossroads	Lee-Harnett	Sandhills
Cumberland	Mecklenburg	Smoky
Eastpointe	OPC	Tideland
Edgecombe-Nash	Randolph	VGFW

Agenda

Item No.	Topics
(1).	<p>Division and EDS Review</p> <p>Review December 5th checkwrite results: upcoming checkwrites – December 12 and 19.</p> <p>Review results of the previous Checkwrite, noting problems researched, solved or still being researched and checkwrite summary report.</p> <p>Bug Central Status, review status of action items and issues related to support pilot Area Programs, key CSR's.</p> <p>IPRS Operations Support: File Maintenance, Security and Help Desk</p>
(2).	<p>Pilot Area Programs and Others</p> <p>Area Program Checkwrite Status – follow-up on the checkwrite cycle for December 5, 2003; preparation for December 12, 2003 checkwrite. Follow-up on action items from last meeting.</p> <p>Area Programs questions and comments regarding December 5th checkwrite. Specific agenda items; approve December 3rd meeting minutes for posting, TPA status. Any other Area Program questions or comments. Concluding remarks from DMH and/or EDS.</p>
(3).	<p>Miscellaneous</p> <p>Other IPRS related topics for discussion.</p>

Item No.	Topics
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1. Administration Notes (Division and EDS review):

General Discussions and Questions:

An issue alert will be forwarded to the Area Programs regarding error associated with the new 835-macro. Usage of special characters could have caused have the 835 macro error; DMH IT Services is still analyzing the issue and intends to speak with HIPAA to implement programming changes. The 835-macro will be regenerated (rerun macro for all Area Programs). A reminder will be sent to the Area Programs regarding the use of special characters.

DMH IT Services will review the fiscal year end process for file maintenance requests (memos were generated last January to rectify file maintenance issues).

Mini-modifiers (HCPCS codes) is still an ongoing issue; concerns were raised during the Divisional Workshop meeting held Monday. DMH IT Services will write a memo regarding the mini-modifiers (which direction to take: add to level III, add to array or add to cross-walk lists, etc.) and forward it to EDS. January 1, 2004 is the expected date to implement the HCPCS codes/mini-modifiers.

DMH IT Services performed follow-up procedures with Blue Ridge regarding their denials (EOB 8599). The Area Program was enrolled as an attending provider, in which claims defaulted to this population group (enrolled in a few population groups).

DMH IT Services will perform follow-up procedures regarding procedure codes YP720, YP730 and YP740 for the Area Programs.

2. Review Results of the Previous Checkwrite:

Please review the attached checkwrite summary report.

CSR Prioritization:

DMH IT Services will review the Prior Approval project/CSR (PA creation process) prior to giving EDS permission to cancel it. EDS stated that the issue is not reoccurring (possible cookie related issue in test only).

Bug Central:

There are currently three bugs in customer review (209198, 216817 and 221388) and one bug in process/working (218327). EDS will recheck claims and place bug 218327 in customer review.

Operations Support (File Maintenance, Security, Help Desk):

No issues to report at this time.

Item No.	Topics
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3. Administration Notes Continued:

10:30am Conference Call to Area Programs: Area Program checkwrite status, discuss preparations, questions and concerns.

Lee-Harnett and OPC raised concerns regarding the age level differences between Medicaid and IPRS. DMH IT Services stated that changes surrounding the age differences between Medicaid and IPRS will not occur until the next fiscal year. The prevention services memo was signed and forwarded to the Area Programs' finance officers. The prevention services memo will be forwarded to Kay to be posted on the web.

Lee-Harnett raised another concern regarding the service array (cross-walk to target population groups). Susan Kelly is currently working on this issue; updates will be forwarded to the Area Programs accordingly.

VGFW raised a concern regarding HCPCS code changes (changing groups, CBS, individual and as a group, which rate will the new group use). The Area Programs will contact Rick DeBell and provide him with the number of typical hours of daily operation they will need. The Area Program will inform Rick DeBell whether or not the residential codes are client specific or provider specific to ensure that over payment does not occur. The Area Program could submit adjustments request forms (rate adjustment). EDS will perform follow-up procedures to determine whether or not a spreadsheet is available for manual adjustments.

Rockingham raised a concern regarding denied claims due to insufficient budgets. DMH IT Services suggested that the Area Program closed those target population groups (funds depleted) and resubmit their denied claims.

Cumberland County raised a concern regarding Prevention Services (removing concurrency from CMMED/CMSD to CSIP/CSSP). DMH IT Services stated that the purpose behind this is to allow the Area Programs to drawn down their prevention dollars. A memo addressing the concurrency move was forwarded to the Area Program Directors and finance officers.

Action Items

Integrated Payment and Reporting System (IPRS)

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell	Short term/long term solution proposed. Long term encompasses changes to the eligibility file; covers more than jail diversion.	No change	
AI2.	10-8-03	Western Highlands merger.	Rick DeBell	Communicate with Lisa and Wanda possible impacts resulting from the merger.	No change	
AI3.	10-22-03	Area Programs that have not sent their consolidated TPA: SE Regional, Davidson, Onslow, Neuse, Durham, Foothills and Riverstone.	Paul Carr	EDS will perform follow-up procedures (receiving compliant 835 for these Area Programs who have not forwarded a consolidated TPA for EDS signature).		

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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